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Melor Recommendations

3. DEI instruct CIA MIIMT staff officer to prepare Agency Regulation on ELLET; supplement with Instructions, Directives 25X1A Bogulations as required.

> k.a. DCI direct that no further support counitments be accepted by 00 unless it is clearly shown that current compbility can provide without deterioration of staff communications system.

b. Ismediate action be taken to reduce cable traffie.

- c. DD/S and DD/P be directed to review all Claricatine Services programs and projects with required communications support and terminate those of questionable value to conserve CC canability wherever possible.
- d. DD/S, DD/P and DCO conduct a study on feasibility of establishing an Agency world-wide courier pouch service, were that it would not be femalale to with specific reference to its cost as opposed to resulting economies in the Agency's steff communications system.

This has been referred to the CIA FLINT staff officer for appropriate action is conjunction with the special report prepared by the Inspector General on ELIM activities.

It is believed this can best be hemiled by sequeinting senior officials with the current over-extension of the Office of Communication's emphilition and requesting that any new requirements be weighed carefully against existing lower priority assignmerts, prior to imposing them on the Office of Communications.

Initial actions have been undertaken, including the organization of briefing lectures within the major components, the elimination of emble transcission of preliminary disperinations and elimination of some cryptographic relays. Other steps are being studied.

This matter is under study and detailed statistics are being compiled on the volume of traffic with the view of discussing the problem with DD/P.

A study on this subject has been completed and the conclusions reached establish a world-wide courier pouch service. The estimated cost assounts to

25X1C

couriers and commercial flights night be provided which would improve the present system.

5. The DCI direct BD/P, DD/S, DD/I to jointly review CIA participation in COMINT collection with respect to:

Affect on the over-extension of CC total capabilities to maintain Amendy staff communications and other Agency support counitments.

The discontinuance of those COMM collection projects conducted on behalf of Mis.

The re-establishment of any retained on a reinburgable besis with Min.

- 7.a. The DCO establish a tentative date for the abeliahment of the Supplemental Programs Division (empiration of FY 1957) and to phase the responsibilities into the established units of OC.
  - b. Action be taken immediately to transfor the CC ELIMI responsibilities from SP Mivision to the O & T Division.
  - c. The specialised organizational considerations shows to supplemental programs not be extended beyond OC Headquarters.
- 9.a. The DB/S undertake action to obtain for GC sufficient super graded positions personnel have been promoted to at both Ho and major field areas conmemsurate with its responsibilities and and consideration is being given equitable Agency treatment.
  - b. DO/S direct the Dir of Personnel to undertake a elactification 5 wage sprver of all positions in OC giving due weight to the common denomination factors mentioned above and the current "labor market" for trained communications and electronic engineering permunal.

Preliminary discussions have been held with DD/P and DD/I representatives with the view of establishing a tack force to conduct a general. review of COMINT activities.

The items in this recommendation vili be reviewed on or about 1 Jammery 1957.

Three additional communications supergrade level, and further study to others.

Action is underway is the Office of Personnel and the Office of Communications to affect the required review and reclassification.

CONTINUE THE

9.c. ND/S direct the Dir of Ferennal to conduct the unge a classification review in such a fachion that the non-technical positions within OC, e.g., administrative, ascretarial, and clarical, be studied not only from the shoolute basis, but on a basis of comparison with similar positions in other Agency components.

Steno as "b" above.

## Other Recommendations

## 25X1C

1. The regular twice weekly Telecon mervice be discontinued and a fire counitment be obtained from the the to furmish the necessary Telecon channels on call, and the present equipment be kept in readiness for emergency use.

These weekly Telecons were discontinued effective h May 1956.

- The Dir of Security re-evaluate the position of his office on amateur radio operations by Agancy employees.
- 7. The DD/S make space available for the GC Registry by the relocation of Finance Division.
- 8. The DCO issue a "priority" statement of the functions and responsibilities of the GC Administrative Staff.
- 14. The Chief OC-E provide DCO and DD/S with specific and detailed case history reflecting lack of support and general difficulties encountered with Director of Logistics.

Action not yet completed. Discussions continuing with Office of Security.

filmre the space in question costimued to be occupied by the Finance Bivision for lack of other space into which to move personnel odnowned, OC has made an interia arrangement to relieve the pressure on the OC Registry.

Statements of functions and responsibilities of all staffs and divisions in GC are being reviewed and will be re-published as appropriate. The Administrative Staff will of course be included.

On the basis of a review of items prepared by CC-E, action by the EDO will be taken first with the DEO. Any points which cannot thereby be resolved, will be referred to DB/S

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## 25X1A

25X1A6b

The existing OC directive which pinces
Semier Communications Officer in
the chain of communications Officer in
the chain of communications the
Station and the American Activities Brunch be received and replaced
by specific and precise directive maintaining the delimention between opertional command channels and edministrative support.

The directive in question is being revised.

19.a. The Chief of 8/C be commended for high level of efficiency of staff communications.

The Signal Center and other Eq and Overseas GC elements have been conmarded thru dissemisation of the ECI ecoments addressed to the ECO.

- b. The NCO should disceminate a Notice to all OC Signal Center personnel reflecting IG report views regarding schievement and extra effort.
- 21.a. DEO and Chief S/C arrange for clearance for a few PDA personnel for charduties in the Signal Center.

This matter was discussed with the Office of Personnal and the Office of Security did not consur in the proposal to clear PAA personnal for char duties in the Signal Center. An alternate proposal is to assign to the Signal Center a staff employee who usuad supervise the char force in the clean up work, thursty climinating the necessity of shutting down operations between shifts. This arrangement will more considerable time presently lost by the Signal Center is having to shut down for the char force.

b. Arrange for the assignment of parking spaces to members of the 12-8 shift.

This mituation has been reviewed and, at the present time, the 12-8 shift is not encountering any difficulty in obtaining purking spaces. The 4-12 shift has encountered considerable problems and this matter is under study with the view of providing more spaces for personnel assigned to this shift.

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25X1A6a

Use of cable note should be discontimed and all sections cables conform with regular procedures.

25X1A6a

25X1A9a

In reply to the request to Chief to discontinue the cable note, after discussion with the Chief of Station, of has received a request for reconsideration from the Chief of Station. This request indicates that restrictions improved in the latter part of 1955 have overcome the stress noted by the IS and states that Mr. It is an employed to a more say, to avoid the improper use of long distance telephones.

25X1A6a

25X1A6a 25X1A6a The DB/S authorize the institution of a fast disputch pouch service between the Registries and Washington.

25X1A6a

On the basis of a recent shaff study on this subject it was concluded that it would be unseconcical to establish the fast pouch service as recommended. The fast pouch service between Washington and was discontinued in September 1955 because it was more secondical to the Agency to said reutime and deferred traffic by cable rather than by fast pouch. Spenty Director (Flans) and the Departy Director (Flans) and the Departy Director (Intelligence) this matter will shortly be referred to the Director again.